

# HESPERIA CITY COUNCIL ADVISORY COMMITTEE AGENDA

## Regular Meetings

2<sup>nd</sup> Wednesday

January, April, July & October

**Date: February 24, 2016**  
**Special Meeting**

**Time: 6:00 P.M.**



### COMMITTEE MEMBERS

Chair, Sophie Steeno

Vice Chair, Bob Stine

Michelle Estrada

Rudy Rodriguez

Bob Rogers

\* - \* - \* - \* - \* - \* - \* - \*

Council Member Russ Blewett  
Council Liaison

Nils Bentsen, City Manager

**CITY OF HESPERIA**  
9700 Seventh Avenue  
Council Chambers  
Hesperia, CA 92345  
City Offices: (760) 947-1000

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**February 24, 2016  
SPECIAL MEETING  
AGENDA  
HESPERIA CITY COUNCIL ADVISORY COMMITTEE**

**CALL TO ORDER**

**6:00 p.m.**

- A. Pledge of Allegiance
- B. Invocation
- C. Roll Call:
  - Chair Sophie Steeno
  - Vice Chair Bob Stine
  - Member Michelle Estrada
  - Member Rudy Rodriguez
  - Member Bob Rogers

**PUBLIC COMMENTS**

*Please complete a "Comment Card" and give it to the Secretary. Comments are limited to five (5) minutes per individual. State your name for the record before making your presentation. This request is optional, but very helpful for the follow-up process.*

*Under the provisions of the Brown Act, Members are prohibited from taking action on oral requests. However, Members may respond briefly or refer the communication to staff.*

**CONSENT CALENDAR**

- 1. Approve minutes of the January 13, 2016 meeting and reapprove minutes of the April 8, 2015 meeting
- 2. Approve Revised 2016-2017 CDBG Schedule of Events

**PUBLIC HEARING**

- 3. Hear public testimony regarding applications for funding for the Community Development Block Grant (CDBG) 2016-2017 Program Year.

**COMMITTEE MEMBER AND STAFF COMMENTS**

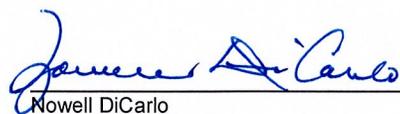
*Committee Members and/or staff may make comments of general interest to the Committee.*

*Information Item – CCAC will meet again on March 16, 2016 at 4:00 p.m.*

**ADJOURNMENT**

The Chair will adjourn the meeting of the Committee.

I, Nowell DiCarlo, Hesperia City Council Advisory Committee Secretary for City of Hesperia, California do hereby certify that I caused to be posted the foregoing agenda on Thursday, February 18 at 5:00 p.m. pursuant to California Government Code §54954.2.

  
Nowell DiCarlo

Hesperia City Council Advisory Committee Secretary

**CITY COUNCIL ADVISORY COMMITTEE  
REGULAR MEETING  
January 13, 2016  
MINUTES**

The Regular Meeting of the City Council Advisory Committee was called to order at 6:00 p.m. in the City Council Chambers, 9700 Seventh Avenue, Hesperia, California.

**CALL TO ORDER 6:00 p.m.**

A. Pledge of Allegiance:

All committee members and attending staff stood for the Pledge of Allegiance.

B. Invocation

Councilmember Liaison Blewett led the invocation.

C. Roll Call:

Secretary does verbal roll call.

**Present:**     **Vice Chair Sophie Steeno  
Member Michelle Estrada  
Member Rudy Rodriguez  
Member Bob Rogers  
Member Bob Stine**

**Absent:**     **None**

Also present were City staff members Rod Yahnke, Management Analyst, Economic Development, Nowell DiCarlo, Recording Secretary, CDBG Consultant Daniel Perez of LDM Associates, and City Councilmember Liaison Russ Blewett.

Member Rogers was temporarily appointed to the committee by Mayor Holland on this date.

**CONSENT CALENDAR**

1.     Selection of Chair and Vice Chair

A motion was made by Member Rodriguez to nominate Vice Chair Steeno as the new Chair of the committee, seconded by Member Stine. Passed with the following vote:

**VOTE:**       **4-0**  
**AYES:**     **Member Estrada, Member Rodriguez, Member Rogers and Member Stine**  
**NOES:**     **None**  
**ABSTAIN:**  **None**

A motion was made by Member Rodriguez to nominate Member Stine as the new Vice Chair of the committee, seconded by Chair Steeno. Passed with the following vote:

**VOTE:**       **4-0**  
**AYES:**     **Member Estrada, Member Rodriguez, Member Rogers and Chair Steeno**  
**NOES:**     **None**  
**ABSTAIN:**  **None**

2. [Approve minutes of the April 8 and March 18, 2015 meetings](#)

A motion was made by Member Stine, seconded by Chair Steeno to approve the meeting minutes of the April 8 and March 18, 2015 meetings. Passed with the following vote:

**VOTE: 5-0**  
**AYES: Member Estrada, Member Rodriguez, Member Rogers, Chair Steeno, and Member Stine**  
**NOES: None**  
**ABSTAIN: None**

3. [Approve 2016-2017 CDBG Schedule of Events](#)

Meeting times on the schedule were clarified after a question by Member Stine. A motion to approve the 2016-17 Schedule of Events was made by Member Stine, seconded by Member Rodriguez. Member Estrada informed the committee of her possible late arrival to the March 9 meeting. The March 9 meeting was rescheduled to the following Wednesday, March 16 at 4:00 pm. Passed with the following vote:

**VOTE: 5-0**  
**AYES: Member Estrada, Member Rodriguez, Member Rogers, Chair Steeno, and Member Stine**  
**NOES: None**  
**ABSTAIN: None**

**NEW BUSINESS**

4. [2016-2017 CDBG First Review of Applications](#)

PowerPoint presentation by CDBG Consultant Daniel Perez of LDM Associates.

Questions were posed by Members Rodriguez and Stine regarding the allocation amounts. Response by Daniel Perez.

Chair Steeno posed a question regarding the fluctuation of CDBG administration amounts over past program years. Response by CDBG Consultant Daniel Perez. Further discussion by the committee.

Extensive committee comments, questions and discussion was had regarding the amount of public service applications submitted for the 2016-17 program year, how and when potential applicants are notified, the reopening of a brief application period for the 2016-17 program year, and extending the timeline for the application process in the 2017-18 program year. CDBG Consultant Daniel Perez responded.

A motion was made by Member Rodriguez to recommend that the City Council extend the CDBG 2016-17 application submittal process for an additional two weeks, seconded by Member Stine. Passed with the following vote:

**VOTE: 5-0**  
**AYES: Member Estrada, Member Rodriguez, Member Rogers, Chair Steeno and Member Stine**  
**NOES: None**  
**ABSTAIN: None**

A motion was made by Member Stine to recommend to the City Council that the 2017-18 CDBG application submittal process be a minimum of 60 days, seconded by Member Rodriguez. Passed with the following vote:

**VOTE: 5-0**

**AYES: Member Estrada, Member Rodriguez, Member Rogers, Chair Steeno and Member Stine**

**NOES: None**

**ABSTAIN: None**

**PUBLIC COMMENTS**

There were no members of the public in the audience.

**COMMITTEE MEMBER AND STAFF COMMENTS**

Councilmember Liaison Blewett thanked all committee members for their time and efforts.

Member Rodriguez thanked all committee members.

Chair Steeno commented with regard to the draft meeting minutes of the April 8, 2015 meeting. She thanked the committee for her election as committee chair.

The 2016-17 CDBG Schedule of Events will be revised.

**ADJOURNMENT**

Chair Steeno adjourned the meeting of the committee at 7:07 p.m. The next meeting date is to be determined.

By: \_\_\_\_\_  
Nowell DiCarlo  
Recording Secretary

**HESPERIA CITY COUNCIL ADVISORY COMMITTEE  
REGULAR MEETING  
April 8, 2015  
MINUTES**

The Regular Meeting of the Hesperia City Council Advisory Committee was called to order at 6:00 p.m. by Chair Leis in the Council Chamber, 9700 Seventh Avenue, Hesperia, California.

**CALL TO ORDER 6:00 p.m.**

A. Pledge of Allegiance

B. Roll Call:

Present:Michelle Estrada

Bob Stine

Cody Leis

Sophie Steeno

Rudy Rodriguez

**NEW BUSINESS**

1. Animal Rescue Group Administrative Policy Review

It is recommended that the City Council Advisory Committee review the information provided, receive input from and determine whether to recommend to the City Council changes be made to the Administrative Policy for Animal Rescue Groups conducting business with the City.

Staff presented the report to the Committee.

**Public Hearing opened, comments received by:**

1. Arika Henebry- Labrador and Friends
2. Kenny Whittington – German Shepard Rescue of the High Desert
3. Stephanie Lonsdale
4. Margaret Johnson – Wildlife Rescue
5. Lucy Cox – Business Owner
6. John Breckenridge – Blankets and Towels for Animals

**Public Hearing closed**

Staff responded to questions/comments; clarifying Food and Agriculture regulations and freedom of speech review by the City Attorney.

**Motion to: discuss with no action taken. Committee reached a consensus on revisions to policy to be drafted, focusing on Section 3 provisions, and brought back to Committee for review and recommendation.**

**AYES: None**

**NOES: None**

2. Proposed Revisions to Animal Keeping Ordinance

It is recommended that the City Council Advisory Committee review the information provided, and determine whether to recommend to the City Council changes to the City's animal keeping regulations to address nuisance issues.

Staff presented the report to the Committee.

**Public Hearing opened, comments received by:**

1. Johnny Lira
2. Margaret Johnson
3. Lisa Wilson

**Public Hearing closed**

Suzanne Edson, Animal Control Supervisor, Field Operations, gave a short presentation on the role of the Rural Crimes Task Force including cock fighting, nuisance dogs, and dog breeding issues.

**Public Hearing re-opened, comments received by:**

1. Margaret Johnson
2. Johnny Lira

**Public Hearing closed**

**Recommendations from Committee:**

1. Reduce the number of allowable fowl from 150 to 100 per acre. – Michelle Estrada
2. Reduce the number of cocks to 10% of fowl allowed on property. –Sophie Steeno, Bob Stine
3. Consider increasing the lot size from 7,200 to 10,000 for keeping of non-domestic animals- Rudy Rodriguez
4. Consider eliminating the allowance of a pot belly pig in place of a dog. –Rudy Rodriguez
5. Consider reducing the amount of animals allowed in the R-3 Zone District. – Rudy Rodriguez
6. Reduce the maximum number of dogs from 8, and research adding a regulation similar to Apple Valley which would allow residents to have up to 8 dogs as long as a special permit is obtained, and all dogs are licensed, vaccinated, and spayed/neutered. – Cody Leis, Bob Stine

**Motion to: discuss with no action taken: consensus for staff to draft proposed Ordinance revisions, and bring back to Committee for review and recommendation.**

**AYES: None**

**NOES: None**

Ten (10) Minute Recess called by Chair Leis

3. [Proposed 2015-16 Capital Improvement Program](#)

It is recommended that the City Council Advisory Committee (CCAC) review, provide input (if any), and support staff's recommended 2015-16 Capital Improvement Program for the City of Hesperia, Hesperia Fire Protection and Hesperia Water districts.

Staff presented the report to the Committee.

Motion by Vice Chair Sophie Steeno to approve, as presented

Seconded by Chair Cody Leis,

Passed with the following vote:

**AYES: Michelle Estrada, Bob Stine, Cody Leis, Sophie Steeno, and Rudy Rodriguez.**

**NOES: None**

**PUBLIC COMMENTS**

None

**COMMITTEE MEMBER AND STAFF COMMENTS**

None

**ADJOURNMENT**

>

By: Tina Bulgarelli,  
Administrative Analyst

**2016-17 CDBG SCHEDULE – PENDING HCCAC APPROVAL**

November	24 & 28	Public Notices (NOFA) publication
December	10	Mandatory Workshop 4 pm and Applications Available
January	4	Applications Due 5:30 p.m.
January	13	HCCAC First Review of Applications (Economic Development Director’s Power Point Presentation) (Handout Notebooks) (Applicants do not need to speak)
January	23 & 26	Re-Notice Public Notices (NOFA) publication
February	9	Second Round of Applications Due 5:30 p.m.
February	24	HCCAC Public Hearing Meeting on Applications (Applicants speak) (Review Questionnaire priorities for CDBG Five Year Plan)
March	16	HCCAC Meeting to decide final funding 4 pm Recommendation to council (Committee and staff, applicants do not speak)
April	5	City Council Review Committee Recommendation & Approval of the 2016-2017 One-Year Action Plan
April 5 – May 5		30 Day Public Review Period
April	19	City Council Additional Council Meeting Time (if required to approve Action Plan)
May	16	Submission deadline for Annual Plan to HUD (the 15 <sup>th</sup> falls on a Sunday)

November 24 & January 26: Hesperia Star (English and Spanish)  
November 28 & January 23: El Mojave (Spanish)