



City of Hesperia  
**PLANNING DIVISION**

## **APPLICATION FOR A MINOR LOT LINE ADJUSTMENT**

### **INSTRUCTIONS TO APPLICANT**

The applicant must complete the attached form as prescribed and all the following information must be attached before it can be accepted for filing by the Planning Division.

1. **APPLICATION FEE:** Application must be accompanied by the appropriate filing fee. Checks are to be made payable to the City of Hesperia.
2. **SITE PLAN:** Three (3) copies of a site plan shall be submitted, drawn neatly and accurately to scale (not smaller than one (1) inch equals 100 feet). Plat to be recorded should be 8 ½" x 11". (NOTE: A closure calculation shall be submitted with the legal description and site plan unless waived by the City Engineer.)
3. **TITLE:** Application must be accompanied by a preliminary title report which was prepared within 60 days of the date of filing this application.
4. **EXHIBITS AND PLAT MAP:** All exhibits and plat maps must be prepared and wet stamped by a registered civil engineer or licensed land surveyor licensed in the State of California.

No application will be accepted unless all of the above items are submitted.  
If this application is incomplete in any part, it may delay your project.

CITY OF HESPERIA  
Community Development Department  
9700 Seventh Avenue  
Hesperia, CA 92345  
(760) 947-1224

File No.: \_\_\_\_\_  
Date: \_\_\_\_\_  
Receipt No.: \_\_\_\_\_  
Engineering Fee: \$192.00  
Planning Fee: \$161.00  
8% Automation \$ 28.24  
Fee (s) \$381.24

**APPLICATION FOR A MINOR LOT LINE ADJUSTMENT**

1. Interested Parties:

**APPLICANT:** \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

**ENGINEER/REPRESENTATIVE:** \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

**OWNER OF RECORD:** \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

2. Assessor Parcel Number(s): \_\_\_\_\_

General location of the site: \_\_\_\_\_

Site Address: \_\_\_\_\_

Related Projects: \_\_\_\_\_

3. Indicate the present use of all property involved: \_\_\_\_\_

\_\_\_\_\_

4. List any other applications being filed concurrently with this one: \_\_\_\_\_

**SIGNATURES:**

**If the applicant is not the owner of record, then a letter authorizing the applicant to represent the Owner(s) must be submitted. All owners must sign as their names appear on the deed to the land.**

\_\_\_\_\_  
Name (Printed)  
OWNER OF RECORD

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Name (Printed)  
OWNER OF RECORD

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers herein contained and the information herein submitted, are in all respects true and correct.

\_\_\_\_\_  
Name (Printed)  
APPLICANT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Name (Printed)  
APPLICANT'S REPRESENTATIVE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**CITY OF HESPERIA PLANNING DEPARTMENT**

**LETTER OF AUTHORIZATION**

TO : CITY OF HESPERIA PLANNING DEPARTMENT

FROM : (NAME): \_\_\_\_\_  
(ADDRESS): \_\_\_\_\_  
(TELEPHONE): ( ) \_\_\_\_\_

RE : APPLICATION NOS: \_\_\_\_\_

This letter shall serve to notify you and verify that I/we am/are the legal owners of the property described and attached hereto and do hereby authorize:

(NAME) : \_\_\_\_\_  
(ADDRESS) : \_\_\_\_\_  
(TELEPHONE): \_\_\_\_\_

to file and represent my/our interest in the above-referenced applications(s).

I/we am/are the legal owners of said property; have read the foregoing Letter of Authorization and know the contents thereof; and so hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct.

SIGNATURE(S) OF LEGAL OWNER(S): \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_

NOTARY PUBLIC