



City of Hesperia

Employment Opportunity

PART-TIME BUILDING INSPECTOR

OPEN AND COMPETITIVE

Recruitment will establish a list to fill current and future part-time vacancies

FINAL FILING DATE:
FRIDAY, NOVEMBER 3, 2017 AT 4:30 P.M.

\$28.41 per hour

Not to exceed 960 working hours per fiscal year

This position participates in the adjusted workweek schedule (see reverse side of flyer for complete details)

The Building Inspector performs field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling to assure compliance with applicable codes and regulations of City, County, State and Federal agencies, and ensures construction is in conformity with approved plans and specifications. In addition, performs complex inspection duties in several trade specialties such as plumbing, electrical, mechanical, and structural; assures proper and safe installation of routine and complex building systems; and coordinates inspection activities with other City departments. Makes field review of plans and specifications and ascertains conformance to Uniform Building Code, Plumbing, Electrical and Mechanical Codes, and pertinent provisions of State and County Health and environmental ordinances; confers with architects, contractors, builders, and the general public in the field and office; explains and interprets requirements and restrictions; maintains records and prepare reports; and performs other duties as required and necessary for this job.

QUALIFICATIONS

Requires two (2) years experience in the building construction field as a journey level craftsman in one or more of the principal construction trades, with the equivalent of one year experience in building inspection with a public agency supplemented by specialized training; or any combination of education and/or experience that provides the knowledge, skills and abilities necessary for satisfactory job performance.

License or Certificate: Possession of a valid class "C" California driver's license and possession of, or ability to obtain Building Inspector Certificate issued by the International Code Council (ICC), within one (1) year of appointment, is required.

Knowledge of: Accepted safety standards and methods of building construction; building and related codes and ordinances enforced by the City, including the Uniform Building Code, Electrical, Plumbing, and Mechanic Codes, and State energy regulations; principles and techniques of building inspection work.

Ability to: Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations, and standard construction practices; determine that construction systems conform to City Code requirements; read and interpret building plans, specifications, and building codes; advise on standard construction methods and requirements; maintain cooperative working relations with builder, contractors, and the general public; enforce necessary regulations with firmness and tact; independently operate telephone and two-way radio equipment.

Working conditions: Position requires prolonged or intermittent sitting, standing, walking on level, uneven, or slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, eye/hand coordination, and repetitive hand movement. The incumbent may frequently drive to different sites and locations; when working outdoors the incumbent may encounter extreme weather conditions, including, wet, hot, cold, wind, snow, ice, and heavy vehicle traffic. The need to lift, carry, push, and pull tools, equipment and supplies weighing up to 100 pounds is required. Additionally, the position requires both near and far vision when inspecting work, operating assigned equipment and the ability to accurately perceive sounds. The noise level in the work environment is usually quiet to moderate when indoors and moderate to loud when outdoors. The incumbent may use fuel, cleaning and lubricating chemicals, which may expose the employee to fumes, dust and air contaminants. The nature of the work may also require the incumbent to climb ladders, work in confined spaces, use power and noise producing tools and equipment, work in heavy vehicle traffic conditions and often work with constant interruptions.

Selection Process: All interested applicants are required to submit a City application online through the City's website, by mail, or in person. All applications will be screened and only those candidates who best match the needs of the City will be invited to compete further in the selection process. Based on the qualifications from this recruitment's applicant pool, the City will exercise its discretion to determine the weight of testing (100%, pass/fail, or a conversion 40%-60%). Testing may include a written, interview, and/or assessment examination. Applicants will receive notification regarding recruitment status within three (3) weeks of final filing date.

Applications Available: On the City's website at www.cityofhesperia.us, at City of Hesperia City Hall, 9700 Seventh Avenue, Hesperia, CA 92345 or call the City of Hesperia Job Line at (760) 947-1100 to have an application mailed.

POSTMARKED APPLICATIONS WILL NOT BE ACCEPTED

RECRUITMENT DSBS - 17-10-024 10/2/17

SPECIAL EMPLOYMENT CONDITIONS (PART-TIME)

All part-time/hourly employees are considered at-will and receive the following benefit:

- Sick leave (24 hours per year—eligible for use on the 90th day of employment)
- Required to participate in the Medicare and Social Security programs

ADJUSTED WORKWEEK SCHEDULE

Management is authorized to change normal work schedules for new employees to include closed Fridays, Saturdays, and potentially Sundays to serve the customer service needs of the City and save overtime costs. Reasonable notice of two weeks must be provided unless the normal work schedule change is mutually agreed to by the supervisor and employee.

THE COMMUNITY

Serving as the Gateway to the High Desert, the City of Hesperia is conveniently located at the foot of the San Bernardino Mountain Range, 35 miles north of San Bernardino, 90 miles northeast of Los Angeles, and 195 miles south of Las Vegas, at the intersection of Highway 395 and Interstate 15. With an elevation of 3,250 feet, Hesperia is one of the largest cities in California, with an area of approximately 75 square miles, its adopted sphere of influence extends its geographic reach by an additional 36 square miles. Incorporated in 1988, the City of Hesperia's population is approximately 96,000. Hesperia offers the best of Southern California lifestyle with clean air, over 350 days of sunshine and deep blue skies that attract businesses and residents alike. With its strategic location, Hesperia is posturing itself to be a major distribution and logistics hub in the Southern California Region.

CITY GOVERNMENT

The City of Hesperia is a general law city with a council-manager form of government. Hesperia has a five member City Council who are elected at-large to staggered, four-year terms. Council members also serve as the governing board of the Water District and Fire District. With a full time staff of 174, city departments include: City Manager (City Clerk and Information Technology), Management Services (Finance and Human Resources/Risk Management), Development Services (Building and Safety, Engineering, Planning, Animal Control, Code Enforcement), Public Works (Street Division and Water Division), and Economic Development. The City contracts for its Police and Fire services from the County of San Bernardino.

ADA COMPLIANCE REASONABLE ACCOMMODATION FOR THE DISABLED

The City of Hesperia makes reasonable accommodation for the disabled, including an obligation to ensure that only the essential duties of the position are required to be performed. Individuals with disabilities requiring any accommodation, in order to participate in the testing process, must inform the Human Resources Division of the City of Hesperia in writing no later than the final filing date as stated on the job flyer. Also, those applicants needing such accommodations should document this request, including an explanation as to the type and extent of accommodations as well as documentation from a qualified authority of the requirements needed to participate in the selection process and/or perform the duties of the job for which they have applied.

IMMIGRATION LAW

All new employees hired by the City must present written proof of identity and entitlement to work in the United States by providing documentation in accordance with the Immigration Reform Act of 1986.

BACKGROUND CHECK

Prior to appointment, all candidates must successfully pass a confidential background investigation, which includes fingerprinting, drug and alcohol testing and medical examination.

The provisions of this bulletin do not constitute a contract expressed or implied, and any provisions contained in this bulletin may be modified or revoked without notice.

There is a no smoking policy in effect within City offices and vehicles.

**AN EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES, AND DISABLED INDIVIDUALS
ARE ENCOURAGED TO APPLY
THE CITY OF HESPERIA IS A DRUG-FREE WORKPLACE**

