

*City of Hesperia*  
**Open/Competitive Opportunity**

**Senior Planner**

**\$7415 - \$9038 per month\*\***

**FINAL FILING DATE: FRIDAY, AUGUST 14, 2020 AT 4:30 P.M.**

**Duties:** The Senior Planner is a Non-Represented Management position responsible for conceiving planning projects, developing analysis and work methods; and provides technical and professional advice in the development of short and long range plans. The incumbent directs, coordinates and reviews the work of technical and professional staff in data collection, analyses, plan formulation, and implementation of a wide variety of planning and zoning activities. Researches, writes and presents elements of the City's General Plan; prepares and processes amendments to the City's General Plan, specific plans and zoning ordinances. Prepares proposals; selects, monitors and administers the contracts for outside consultants in compliance with Federal, State, and local environmental regulations including NEPA, ESA and CEQA. Evaluates and manages the process of various development projects and makes recommendations on development permits, special use permits, variance, tentative tract maps, master planned development projects, as well as other zoning applications. Represents the Community Development Division at public meetings and presents planning and zoning matters to the City Council, Planning Commission and citizen committees. Monitors and keeps informed of current trends in the urban planning field and community development matters, including legislation, court rulings, and professional practices; evaluates their impacts on City operations and recommends improvements. Coordinates major elements of the City's current or advanced planning programs; and performs other related and peripheral duties as required and necessary. Please visit the Employment page at [www.cityofhesperia.us](http://www.cityofhesperia.us) to view full job description and list of qualifications.

**Qualifications:** Requires four (4) years of increasingly responsible professional planning experience, including some responsibility for the supervision or training of others, a High School diploma or GED, and possession of Bachelor's Degree from a four (4) year college or university with a major in urban planning or a closely related field. A Master's degree in urban planning or its equivalent and/or AICP Certification is desirable.

**Fringe Benefits:**

Prior Public Service—CalPERS Formula 2.7% @ 55 (Employee contributes 8% (employee cost) and 1% (cost sharing) of annual salary)

CalPERS Pension Reform Formula 2% @ 62 (Employee contributes 6.75% (normal cost) of annual salary)

Health Benefits – up to \$1,224 per month toward medical, dental and vision insurance

City paid

Employee Only Premium for Dental Insurance

Employee Only Premium for Vision Insurance

Life Insurance (One (1) times annual salary)

Short Term and Long Term Disability Insurance participation required

Vacation (80 hours accrued during first year)

Administrative Leave 65 hours per fiscal year

13 holidays

Sick leave (96 hours per year)

401 (a) Deferred Compensation Plan (3% of Salary—City paid)

457 (b) Deferred Compensation Program available

IRS 125 Plan Flexible Spending Accounts available

Employee Assistance Program available

Tuition Reimbursement Program (Up to \$3,000 a fiscal year available for eligible employees).

The City **does not** participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution

\*\* Fiscal Year 2020-21 – Due to current fiscal constraints:

- Merit step increases have been frozen.
- A furlough schedule has been implemented for Non-Represented employees to work 36 hours per week. Adjusted Workweek Schedule participation required.

**To Apply:** Interested applicants are required to submit a City application. All applications will be screened and only those candidates who best match the needs of the City will be invited to compete further in the selection process. Based on the qualifications from this recruitment's applicant pool, the City will exercise its discretion to determine the weight of testing (100%, pass/fail, or a conversion 40%-60%). Testing may include a written, interview, and/or assessment examination. Applicants will receive notification regarding recruitment status within three (3) weeks of final filing date.

To be considered for City employment, applications must be submitted using the online employment application system. This application can be accessed from the City's website at [www.cityofhesperia.us](http://www.cityofhesperia.us).



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[www.cityofhesperia.us](http://www.cityofhesperia.us)

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