

City of Hesperia
Open/Competitive Opportunity

PLANS EXAMINER – PART-TIME
(Non-Represented Position)

\$35.20—\$42.91 per hour

FINAL FILING DATE: FRIDAY, DECEMBER 11, 2020 - 4:30 P.M.

Duties: The Part-time Plans Examiner consults with and advises engineers, contractors, architects, designers, and the general public concerning codes, permits, and plan review items; works independently to review complex plans for compliance with City adopted codes and ordinances; establishes valuations and permit costs for new projects based on codes, regulations and policies; reviews corrected building and grading plans and associated corrected notices for compliance; coordinates building plan review processes with other City functions and outside agencies. This classification also requires sound judgment and analysis of problems relating to building construction or grading projects. Excellent communication and public relation skills are required.

Qualifications: Requires possession of four (4) years of increasingly responsible experience in building structural design and/or structural plan checking or performance of related work, and a High School Diploma or GED with some directly related college level coursework supplemented with specialized training in plans checking, building inspection and code enforcement or a related field; or any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Plans Examiner.

Please visit the Employment page at <http://www.cityofhesperia.us/660/Job-Classifications> to view full job description and list of qualifications.

Special Employment Conditions (Part-time):

All part-time/hourly employees are considered at-will and receive the following benefits:

- Sick leave (24 hours per year—eligible for use on the 90th day of employment)
- 457 (b) Deferred Compensation Program available
- Required participation in the Medicare and Social Security programs
- The position will not exceed 960 working hours per fiscal year

To Apply: To be considered for City employment, interested applicants are required to submit a City application along with a cover letter and resume. Applications must be submitted using the online employment application system. This application can be accessed from the City's website at <http://www.cityofhesperia.us/266/Employment-Opportunities>. All applications will be screened and based on qualifications invited to compete further in the selection process. Based on the qualifications from this recruitment's applicant pool, the City will exercise its discretion to determine the weight of testing (100%, pass/fail, or a conversion 40%-60%). Testing may include a written, interview, and/or assessment examination. Applicants will receive notification regarding recruitment status within three (3) weeks of final filing date.

Note: Interested applicants are required to submit a cover letter and resume along with the City application.



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