



City of Hesperia  
BUILDING AND SAFETY DIVISION

Temporary C of O Expires \_\_\_\_\_ 20\_\_  
 New Certificate of occupancy

**APPLICATION FOR CERTIFICATE OF OCCUPANCY**

In order for the Building Department to provide final approval and a Certificate of Occupancy, it is necessary that this form be signed and dated by each of the individual agencies listed below, as applicable to your project. After this form is completed and final approvals have been met, this application will be forwarded to the Building Official for preparation of the Certificate of Occupancy.

**TO BE FILLED OUT BY APPLICANT**

Business Name \_\_\_\_\_ Description of Business: \_\_\_\_\_

Building Address (incl. Unit #'s): \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Business Owner's Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

**TO BE COMPLETED PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY**

Department	Phone	Authorized Signature	Date
Fire Department	760-995-8190	_____	_____
Public Works Department (when applicable)	760-947-1477	_____	_____
Recreation & Park District (when applicable)	760-244-5488	_____	_____
Planning Department	760-947-1224	_____	_____
Fog Application/Fees Paid (when applicable)	760-947-1634	_____	_____
Health Department (when applicable)	800-442-2283	_____	_____
Animal Control (Dispatch for Inspections)	760-947-1705	_____	_____
Conditions Met/Fees Paid (All other departments must sign off first)	760-947-1309	_____	_____
Note: _____			

**OFFICE USE ONLY**

Occ. Group(s) \_\_\_\_\_ Type(s) of Const. \_\_\_\_\_ Max. Occupant Load(s) \_\_\_\_\_

Square Footage \_\_\_\_\_ Use(s) \_\_\_\_\_

California Building Code Edition \_\_\_\_\_ Fire Sprinklers Req.  Yes  No

Special Conditions \_\_\_\_\_

Building Permit # \_\_\_\_\_

Business License # \_\_\_\_\_ Hold for other Professional Certifications  Yes  NA Completed \_\_\_\_\_

Plan Examiner \_\_\_\_\_ Date: \_\_\_\_\_ Inspector \_\_\_\_\_ Date: \_\_\_\_\_