

RESOURCES  
AND  
EXPENDITURE  
SUMMARIES

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## RESOURCES AND EXPENDITURE SUMMARIES

### OVERVIEW

The Resources and Expenditure Summaries section of the budget document depicts the calculations or methodology for "Balancing the Budget" for the City's primary operating funds or fund groups, which include the General Fund, Water District, and Public Works Streets Maintenance.

The two primary factors considered include:

- Resources – Annual Revenues, Budgeted Reserves (i.e. the planned use of savings), and Transfers.
- Expenditures – Annual Planned Expenditures for Operations, Capital Improvements, and Debt.

The budget is balanced by matching resources and expenditures, which results in a zero or surplus balance (Difference Resources/Expenditures).

Section I, Fund Balance Summary, provides similar balancing information for all City funds included in the FY 2021-22 with the exception of the Cash Reserve calculation.

**RESOURCES AND EXPENDITURE SUMMARIES**

**GENERAL FUND – 2021-22 BUDGET, FUND BALANCE, AND RESERVES**

	<b>2020-21 Budget</b>	<b>2020-21 Revised</b>	<b>2021-22 Budget</b>	<b>Change From 2020-21 Budget %</b>
<b>Resources</b>				
<b>General Fund Operating Revenue</b>	<b>\$ 31,682,150</b>	<b>\$ 37,142,745</b>	<b>\$ 36,474,374</b>	<b>15%</b>
1. Fund 700 - Indirect Cost Allocation-Water	2,336,395	2,336,395	2,273,119	
2. Fund 710 - Indirect Cost Allocation-Sewer	470,961	470,961	494,937	
3. CARES Act Funds	0	2,413,689	0	
<b>Total General Fund Revenue</b>	<b>34,489,506</b>	<b>42,363,790</b>	<b>39,242,430</b>	<b>14%</b>
Transfers In				
1. Fund 255 - AB 3229 COPS Grant	252,000	252,000	200,000	
Total Transfers In	252,000	252,000	200,000	
Budgeted Reserves	424,900	0	0	
Budgeted Reserves - COVID-19 Pandemic	998,578	0	267,000	
Total Budgeted Reserves	<b>1,423,478</b>	<b>0</b>	<b>267,000</b>	
<b>Total General Fund Resources</b>	<b>\$ 36,164,984</b>	<b>\$ 42,615,790</b>	<b>\$ 39,709,430</b>	<b>10%</b>
<b>EXPENDITURES</b>				
<b>Total General Fund Operating Expenses</b>	<b>32,863,707</b>	<b>33,868,311</b>	<b>36,197,838</b>	<b>10%</b>
Transfers Out				
1. Fund 210 - HFPD CalPERS	1,009,576	2,226,934	1,043,000	
2. Fund 263 - Streets Maintenance	199,992	199,992	0	
3. Fund 304 - 2014 DIF Loan (DIF-Public Service)	557,000	0	0	
4. Fund 309 - DIF 2018-CityHall Facilities	0	557,000	870,000	
5. Fund 402 - 2012 Water Rights Acquisition Debt Service	1,430,748	3,000,000	1,438,675	
6. Fund 403 - 2005 COP Refinance Debt Service	103,961	1,889,519	110,549	
Total Transfers Out	3,301,277	7,873,445	3,462,224	
<b>Total General Fund Expenditures &amp; Transfers Out</b>	<b>36,164,984</b>	<b>41,741,756</b>	<b>39,660,062</b>	<b>10%</b>
<b>Difference Total Resources / Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 874,034</b>	<b>\$ 49,368</b>	
<b>Fund Balance</b>				
July 1 Beginning Balance	\$ 13,368,556	\$ 15,892,307	\$ 16,766,341	
Total Budgeted Reserves	(1,423,478)	0	(267,000)	
Difference Total Resources / Total Expenditures	0	874,034	49,368	
<b>Estimated June 30 Ending Fund Balance</b>	<b>\$ 11,945,078</b>	<b>\$ 16,766,341</b>	<b>\$ 16,548,709</b>	<b>39%</b>
<b>Months of Cash to Pay Expenditures</b>				
Beginning Cash July 01,	\$ 7,957,048	\$ 7,350,053	\$ 8,224,087	
Estimated Resources Less Budgeted Reserves	34,741,506	42,615,790	39,442,430	
Estimated Expenditures	(36,164,984)	(41,741,756)	(39,660,062)	
<b>Estimated Ending Cash June 30,</b>	<b>\$ 6,533,570</b>	<b>\$ 8,224,087</b>	<b>\$ 8,006,455</b>	<b>23%</b>
<b>Months of Cash to Pay Expenditures and Transfers Out</b>	<b>2.2</b>	<b>2.4</b>	<b>2.4</b>	
<b>Estimated Cash Reserves Percentage</b>	<b>18%</b>	<b>20%</b>	<b>20%</b>	

## RESOURCES AND EXPENDITURE SUMMARIES

### WATER DISTRICT – 2021-22 BUDGET, FUND BALANCE, AND RESERVES

	2020-21 Budget	2020-21 Revised	2021-22 Budget	Change From 2020-21 Budget %
<b>Resources</b>				
Revenue				
Water Operating and Capital	\$ 23,436,848	\$ 26,014,639	\$ 25,712,181	10%
Sewer Operating and Capital	5,033,536	5,215,901	5,484,996	9%
Reclaimed Water Operations	300,000	0	300,000	0%
Total Revenue	<u>28,770,384</u>	<u>31,230,540</u>	<u>31,497,177</u>	9%
CIP Grants and Loans:				
Prop 84 Drought Relief Grant	\$ 199,537	\$ 0	\$ 0	
Prop 1 Grant	675,760	0	0	
Loan Proceeds-State Revolving Fund (SRF)	1,660,866	0	0	
Total CIP Grants and Loans:	<u>2,536,163</u>	<u>0</u>	<u>0</u>	
Budgeted Reserves	2,305,460	3,483,009	2,528,368	
<b>Total Water District Resources</b>	<b>\$ 33,612,007</b>	<b>\$ 34,713,549</b>	<b>\$ 34,025,545</b>	
<b>Expenditures by Program</b>				
Water Operating and Capital and Transfer Out	\$ 21,520,499	\$ 25,262,038	\$ 21,972,896	2%
Sewer Operating and Capital	7,274,114	6,593,702	7,950,277	9%
Reclaimed Water Operations	300,000	234,636	262,556	-12%
<b>Total Water District Expenditures &amp; Transfers Out</b>	<b><u>29,094,613</u></b>	<b><u>32,090,376</u></b>	<b><u>30,185,729</u></b>	<b>4%</b>
<b>Establishment of Reserve Balances</b>				
Permanent Water Rights	1,146,888	1,146,888	2,293,776	
1998A Retirement	1,410,000	0	0	
Total Reserve Balances	<u>2,556,888</u>	<u>1,146,888</u>	<u>2,293,776</u>	
<b>Total Water Expenditures &amp; Reserve Balance Funding</b>	<b>31,651,501</b>	<b>33,237,264</b>	<b>32,479,505</b>	<b>3%</b>
<b>Difference Total Resources / Total Expenditures</b>	<b>\$ 1,960,506</b>	<b>\$ 1,476,285</b>	<b>\$ 1,546,040</b>	
<b>Fund Balance</b>				
July 1 Beginning Balance	\$ 95,059,640	\$ 97,613,128	\$ 96,753,292	
Budgeted Reserves	(2,305,460)	(3,483,009)	(2,528,368)	
Difference Resources/Expenditures	1,960,506	1,476,285	1,546,040	
Reserve Balances	<u>2,556,888</u>	<u>1,146,888</u>	<u>2,293,776</u>	
<b>Estimated June 30 Ending Fund Balance</b>	<b>\$ 97,271,574</b>	<b>\$ 96,753,292</b>	<b>\$ 98,064,740</b>	<b>1%</b>
<b>Months of Cash to Pay Expenditures</b>				
Beginning Cash July 01,	\$ 10,006,822	\$ 17,201,762	\$ 15,695,038	
Estimated Resources Less Budgeted Reserves	31,306,547	31,230,540	31,497,177	
Estimated Expenditures Plus Established Reserve Balances	<u>(31,651,501)</u>	<u>(33,237,264)</u>	<u>(32,479,505)</u>	
<b>Estimated Ending Cash June 30,</b>	<b>\$ 9,661,868</b>	<b>\$ 15,195,038</b>	<b>\$ 14,712,710</b>	<b>52%</b>
<b>Months of Cash to Pay Expenditures and Transfers Out</b>	<b>4.0</b>	<b>5.7</b>	<b>5.8</b>	
<b>Total Estimated Cash Reserves Percentage</b>	<b>31%</b>	<b>46%</b>	<b>45%</b>	

**RESOURCES AND EXPENDITURE SUMMARIES**

**WATER OPERATING – 2021-22 BUDGET, FUND BALANCE, AND RESERVES**

	2020-21 Budget	2020-21 Revised	2021-22 Budget	Change From 2020-21 Budget %
<b>Resources</b>				
<b>Water Operations Revenue</b>	\$ 21,846,008	\$ 23,699,744	\$ 24,327,581	11%
Budgeted Reserves				
1. Budgeted Reserves	\$ 0	\$ 1,891,182	\$ 0	
2. Budget Amendment Reserves	0	0	0	
<b>Total Budgeted Reserves</b>	<b>\$ 0</b>	<b>\$ 1,891,182</b>	<b>\$ 0</b>	
<b>Total Water Operations &amp; Reserves Resources</b>	<b>21,846,008</b>	<b>25,590,926</b>	<b>24,327,581</b>	<b>11%</b>
<b>Expenditures by Program</b>				
700 4010 Source of Supply	3,781,431	3,776,880	4,232,272	
700 4020 Production	3,145,198	3,642,787	3,730,996	
700 4030 Water Distribution	1,529,448	1,568,131	1,623,578	
700 4035 Water Line Replacement	1,055,111	999,563	1,044,150	
700 4040 Engineering	1,008,108	1,032,526	1,002,956	
700 4050 Customer Service	1,811,612	1,833,936	2,000,669	
700 4060 Utility Billing	1,089,258	1,011,494	1,027,781	
700 4070 Administration	4,954,307	9,480,877	3,525,442	
700 4080 Property Management	411,026	397,844	455,052	
<b>Total Water Operations Expenditures</b>	<b>18,785,499</b>	<b>23,744,038</b>	<b>18,642,896</b>	<b>-1%</b>
<b>Transfers Out</b>				
Fund 701 - Capital Balancing	0	0	2,000,000	
Fund 703 - Rehab & Replacement	0	0	500,000	
Fund 704 - Contamination Mitigation	500,000	500,000	500,000	
Fund 720 - Reclaimed Water	0	0	200,000	
<b>Total Transfers Out</b>	<b>500,000</b>	<b>500,000</b>	<b>3,200,000</b>	
<b>Establishment of Reserve Balances</b>				
Permanent Water Rights	1,146,888	1,146,888	2,293,776	
1998A Retirement	1,410,000	0	0	
Total Reserve Balances	<b>2,556,888</b>	<b>1,146,888</b>	<b>2,293,776</b>	
<b>Total Water Operations Expenditures &amp; Reserve Balance Funding</b>	<b>\$ 21,842,387</b>	<b>\$ 25,390,926</b>	<b>\$ 24,136,672</b>	<b>11%</b>
<b>Difference Total Resources / Total Expenditures</b>	<b>\$ 3,621</b>	<b>\$ 200,000</b>	<b>\$ 190,909</b>	
<b>Fund Balance</b>				
July 1 Beginning Balance	\$ 74,857,417	\$ 88,996,991	\$ 88,452,697	
Budgeted Reserves	0	(1,891,182)	0	
Established Reserves	2,556,888	1,146,888	2,293,776	
Difference Resources/Expenditures	3,621	200,000	190,909	
<b>Estimated June 30 Ending Fund Balance</b>	<b>\$ 77,417,926</b>	<b>\$ 88,452,697</b>	<b>\$ 90,937,382</b>	<b>17%</b>
<b>Months of Cash to Pay Expenditures and Transfers Out</b>				
Beginning Cash July 01,	\$ 3,136,600	\$ 8,985,048	\$ 7,793,866	
Estimated Resources Less Budgeted Reserves	21,846,008	23,699,744	24,327,581	
Estimated Expenditures Plus Established Reserve Balances	(21,342,387)	(24,890,926)	(20,936,672)	
<b>Estimated Ending Cash June 30,</b>	<b>\$ 3,640,221</b>	<b>\$ 7,793,866</b>	<b>\$ 11,184,775</b>	<b>207%</b>
<b>Months of Cash to Pay Expenditures and Reserve Balances</b>	<b>2.0</b>	<b>3.8</b>	<b>6.4</b>	
<b>Total Estimated Cash Reserves Percentage</b>	<b>17%</b>	<b>31%</b>	<b>53%</b>	

**RESOURCES AND EXPENDITURE SUMMARIES**

**SEWER OPERATING – 2021-22 BUDGET, FUND BALANCE, AND RESERVES**

	<u>2020-21 Budget</u>	<u>2020-21 Revised</u>	<u>2021-22 Budget</u>	<b>Change From 2020-21 Budget %</b>
<b>Resources</b>				
<b>Sewer Operations Revenue</b>	<b>\$ 4,782,636</b>	<b>\$ 5,015,451</b>	<b>\$ 5,277,514</b>	<b>10%</b>
Budgeted Reserves				
1. Budgeted Reserves	\$ 0	\$ 0	\$ 45,000	
Total Budgeted Reserves	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 45,000</u>	
<b>Total Sewer Operations &amp; Reserves Resources</b>	<b>4,782,636</b>	<b>5,015,451</b>	<b>5,322,514</b>	<b>11%</b>
<b>Expenditures by Program</b>				
710 4200 Sewer Distribution	4,197,892	4,283,580	4,206,706	
710 4240 Sewer Engineering	176,655	182,946	204,341	
710 4260 Sewer Utility Billing	213,038	196,545	215,444	
710 4270 Sewer Administration	131,529	139,243	633,786	
<b>Total Expenditures</b>	<u><b>4,719,114</b></u>	<u><b>4,802,314</b></u>	<u><b>5,260,277</b></u>	<b>11%</b>
<b>Difference Total Resources / Total Expenditures</b>	<b>\$ 63,522</b>	<b>\$ 213,137</b>	<b>\$ 62,237</b>	
<b>Fund Balance</b>				
July 1 Beginning Balance	\$ 14,683,692	\$ 14,513,488	\$ 14,726,625	
Budgeted Reserves	0	0	(45,000)	
Difference Resources/Expenditures	63,522	213,137	62,237	
<b>Estimated June 30 Ending Fund Balance</b>	<u><b>\$ 14,747,214</b></u>	<u><b>\$ 14,726,625</b></u>	<u><b>\$ 14,743,862</b></u>	<b>0%</b>
<b>Months of Cash to Pay Expenditures and Transfers Out</b>				
Beginning Cash July 01,	\$ 11,106,575	\$ 12,193,327	\$ 12,406,464	
Estimated Resources Less Budgeted Reserves	4,782,636	5,015,451	5,322,514	
Estimated Expenditures Plus Established Reserve Balance	(4,719,114)	(4,802,314)	(5,260,277)	
<b>Estimated Ending Cash June 30,</b>	<u><b>\$ 11,170,097</b></u>	<u><b>\$ 12,406,464</b></u>	<u><b>\$ 12,468,701</b></u>	<b>12%</b>
<b>Months of Cash to Pay Expenditures and Transfers Out</b>	<b>28.4</b>	<b>31.0</b>	<b>28.4</b>	
<b>Total Estimated Cash Reserves Percentage</b>	<b>237%</b>	<b>258%</b>	<b>237%</b>	

**RESOURCES AND EXPENDITURE SUMMARIES**

**STREETS MAINTENANCE FUND – 2021-22 BUDGET, FUND BALANCE, AND RESERVES**

	2020-21	2020-21	2021-22	Change From
	Budget	Revised	Budget	2020-21
				Budget %
<b>Resources</b>				
<b>Street Maintenance Operating Revenue</b>	<b>\$ 30,000</b>	<b>\$ 5,031</b>	<b>\$ 2,157</b>	<b>-93%</b>
Transfers In				
Fund 100 - General Fund	\$ 199,992	\$ 199,992	\$ 0	
Fund 204 - Measure I - Renewal	1,050,000	1,050,000	1,750,000	
Fund 205 - Gas Tax Fund	1,320,000	1,320,000	1,109,565	
Fund 206 - Gas Tax Swap	759,996	759,996	0	
Total Transfers In	<b>3,329,988</b>	<b>3,329,988</b>	<b>2,859,565</b>	<b>-14%</b>
Budgeted Reserves	0	0	527,011	
Budgeted Reserves - COVID-19 Pandemic	677,911	160,532	0	
<b>Total Street Maintenance Resources</b>	<b>4,037,899</b>	<b>3,495,551</b>	<b>3,388,733</b>	<b>-16%</b>
<b>Expenditures</b>	<b>4,037,899</b>	<b>3,495,551</b>	<b>3,388,733</b>	<b>-16%</b>
<b>Difference Resources/Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	
<b>Fund Balance</b>				
July 1 Beginning Balance	\$ 741,014	\$ 737,543	\$ 577,011	
Total Budgeted Reserves	(677,911)	(160,532)	(527,011)	
Difference Resources/Expenditures	0	0	0	
<b>Estimated June 30 Ending Balance</b>	<b>\$ 63,103</b>	<b>\$ 577,011</b>	<b>\$ 50,000</b>	<b>-21%</b>

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