

City of Hesperia

Open/Competitive Opportunity

INFORMATION SYSTEMS TECHNICIAN

\$5,094 - \$6,210 * per month

*Salary effective July 2, 2022

FINAL FILING DATE: WEDNESDAY, JUNE 29, 2022 at 5:30 p.m.

Duties: The Information Systems Technician is a Non-Represented position that provides technical assistance, training, and support in IT hardware and software. Administrative duties include work order response, routing, and maintaining the City's technology asset inventory. The Information Systems Technician should possess problem-solving and critical thinking skills, the ability to work well under pressure, communicate and provide a high level of customer service effectively. This position provides support as needed during public meetings. The incumbent should have the ability to perform other related and peripheral duties as necessary and participate in the City's adjusted workweek schedule.

Qualifications: The ideal candidate will possess the equivalent of two (2) years related experience with relevant computer systems and/or working with personal computers in a time-critical environment, data processing and providing support in an office environment; and a High School diploma or GED. An Associate's degree with coursework in computer science, information systems, or a related field is desirable. A combination of education and certifications may be considered in lieu of experience.

License/Certificate: Possession of, or ability to obtain, a valid Class 'C' California driver's license. CompTIA A+ certification is highly desired.

Please visit the Employment page at <http://www.cityofhesperia.us/660/Job-Classifications> to view full job description and expanded list of qualifications.

Fringe Benefits:

- Prior Public Service—CalPERS Formula 2.7% @ 55 (Employee contributes 8% (employee cost) and 1% (cost sharing) of annual salary)
- CalPERS Pension Reform Formula 2% @ 62 (Employee contributes 6.75% (normal cost) of annual salary)
- Health Benefits – up to \$1,450 per month toward medical, dental and vision insurance (*effective July 2022 for August 2022 premiums)
- City paid
 - Employee Only Premium for Dental Insurance
 - Employee Only Premium for Vision Insurance
 - Life Insurance (one times annual salary)
- Short-Term and Long-Term Disability Insurance participation required
- Vacation (80 hours accrued during first year)
- 12 paid holidays
- Sick leave (96 hours per year)
- 401 (a) Deferred Compensation Plan (1% of salary – City paid)
- 457 (b) Deferred Compensation Program available
- IRS 125 Plan Flexible Spending Accounts available
- Employee Assistance Program available
- Tuition Reimbursement Program (Up to \$3,000 a fiscal year available for eligible employees).
- The City *does not* participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution



To Apply: Interested applicants are required to submit a completed City application using the online employment application system. This application can be accessed from the City's website at www.cityofhesperia.us.